



**MINUTES**

**CSAC Meeting- St. Mary's Listowel**

**Meeting Date:** Wednesday, May 21 2025

**Time:** 6:00pm

**Location:** Library

**Chair:** Alyssa Fries

**Minutes:** Jane Hartin

Invitee Name	Role	Attendance
Alyssa Fries	Chair	Yes
Jane Hartin	Principal	Yes
Paula Valcke	Acting Principal	No
Vicky Deetman	Parent	No
Julie Murtha	Parent	No
Brianna Flynn	Parent	Yes
Sherri Downey	Parent	Yes
Mel Baggio	Teacher Representative	No
	Staff Representative	

#	Standing Agenda Items	Lead
1	<b>Welcome Prayer</b>	Alyssa Fries
2	<b>Call to Order &amp; Attendance</b> <ul style="list-style-type: none"> <li>Meeting called to order at 6:00pm</li> </ul>	Alyssa Fries
3	<b>Approval of Agenda</b> <ul style="list-style-type: none"> <li>Motion made to approve Agenda by:</li> <li>Motion seconded by:</li> <li>Motion carried.</li> </ul>	Julie
4	<b>Review Previous Minutes (February 2025)</b> <ul style="list-style-type: none"> <li>Minutes approved by</li> <li>Seconded by</li> </ul>	Vicky

5	<p><b>Treasurer's Report</b></p> <ul style="list-style-type: none"> <li>● Opening Balance: \$8944.91</li> <li>● HST: \$ 794.10</li> <li>● Total: 9739.01</li>   <li>● Fundraising Trust at Board Office: \$12415.92</li> <li>● Profit online auction \$13283.39</li> <li>● Donations to the school \$4137.50</li> <li>● Motion to approve report as presented by:</li> <li>● Seconded by :</li> <li>● Currently we have \$29836.81 we need \$4863.47 from CSAC</li> <li>● Pass bill to pay above amount from the CSAC account to the Raise the Roof campaign as presented by:</li> <li>● Seconded by:</li> <li>● Report carried</li> </ul>	
6	<p><b>Principal's Report</b></p> <p>Faith: we've celebrated Mass and liturgies through the Lenten season with our school community. We celebrated Catholic Education Week with many highlights of our Catholic school along with a liturgy that was followed by the presentation of both the Catholic Student Trustee Leader</p>	Jane
7	<p><b>Teacher Report</b></p> <ul style="list-style-type: none"> <li>● Nothing to report</li> </ul>	e
8	<p><b>Staff Reports</b></p> <ul style="list-style-type: none"> <li>● Nothing to report</li> </ul>	
9	<p><b>Committee Reports</b></p>	Jane
10	<p><b>Other Business</b></p> <ul style="list-style-type: none"> <li>●</li> </ul>	All
11	<p><b>Closing Prayer</b></p> <ul style="list-style-type: none"> <li>● Led by Alyssa</li> </ul>	Alyssa
12	<p><b>Adjournment</b></p> <ul style="list-style-type: none"> <li>● Meeting adjourned at 6:30 pm</li> </ul>	Alyssa