



## **Agenda**

### **November 19, 2025**

There must be a minimum of 5 parents/council members (Chair, Vice Chair (or Co-Chairs), Treasurer, Secretary and the chair or delegate from each committee and sub-committee) present in order for voting to be able to take place.

### **CSAC Members**

**Principal** - Paula Valcke

**Chair** - Alyssa Fries

**Secretary** - Lauren Hayward

**Treasurer** - Tara Cullen

**Safe and Healthy Schools** - Julie Murtha/Sonia Viridi/Brianne Heffernan

**Fundraising** - Brianna Schlegel/Nadia Goubault/Milan Schnock

**Parish Representative** - Eline Terpstra

**CPIC Representative** - Brianna Schlegel

#### **1. Welcome and Prayer:**

Catholic School Advisory Council Prayer

God, the source of every good gift,

Grant us Your Spirit to guide us in our responsibilities as a School Council.

May we work together in harmony for the common good;

May we listen to one another in a spirit of genuine respect;

May we encourage and reverence one another's unique talents;

May we use the gifts of the Spirit in creative Christian leadership;

May we approach our decision-making through discernment and prayer;

May we respond effectively to the needs of the children in our care.

God of Love, May Your blessings radiate from us to others as we strive to do Your will, We ask this through Jesus Christ, the Light of the World. Amen.

#### **2. Call to Order & Recording of Attendance:**

In attendance: Alyssa F, Amelia A, Celeste-Marie C, Nadia G, Anne-Marie, Paula V., Tara C. Brianne, Julie M, Cheryl W, Sarah K, Sherri D, Lauren H, Eline T

Regrets: Brianna S

#### **3. Approval of Agenda –**

- **Motion: Julie.**

- **Second: Celeste.**

**4. Approval of Minutes from previous meeting –**

- **Motion: Tara. Second: Celeste.**

**5. Treasurer’s Financial Report & Approval of Financial Report**

Tara Cullen provided the Treasurer’s report update.

\$1739.01 in the account.

Motion to approve financial report: Julie M. Second:, Celeste

**6. Principal’s Report & Business Arising from Report -**

Presentation for Mental Health and Wellness Team about Parent Engagement (see attachment)

Principal Report - CSAC November 19, 2025

Remote

**School Statistics:**

We currently have 394 students.

CATYO

Calling All Three Year Olds occurred on November 12. 39 JKs registered. Community partners (SmallTalk/Attendance Counsellor/Library) were also in attendance. We will connect with the Settlement Workers Three Rivers to be in attendance for next year.

**Parish News:**

Our mass of First Reconciliation was held on November 13 at 6 PM at Sacred Heart Church in Wingham. We had 24 candidates. A few of our candidates have not yet been baptised so will receive the sacrament after baptism. A huge thank you to Brianna Schlegel for making this happen. We honestly could not have done it without her. And to Father Philip for leading us in our faith formation. We will soon begin preparing for the sacrament of First Communion.

**Mass on November 11**

We celebrated a beautiful mass prepared by Mrs. Balon and Ms. Chisholm’s Grade 5/6 class. At the end of mass we celebrated our OCGE recipients for October - Discerning Believers. A big thanks for Mrs. Baggio for her organization and presentation of the awards.

Advent Celebrations are as follows:

Advent	Kindergarten and Grade 1	Prepared by:		Grades 1/2 - 8	Prepared by:
--------	--------------------------	--------------	--	----------------	--------------

Week 1	December 1 - 10:15	KB		December 1 - 9:30	Grade 2
Week 2	December 8 - 1:00	KA		December 8 - 9:30	Grade 1/2
Week 3	December 15 - 11:10	KC		December 15 - 9:30	Grade 1/2 FI
Week 4	December 19 - 1:00	Grade 1		December 19 - 9:30	Grade 3

### **Fundraising Initiatives/Food Drive/Coat Drive/Toy Drive**

- We are in the midst of a coat drive.
- We will be initiating a food drive in the month of December for the Salvation Army.
- We also started a Family Christmas Fund initiative for families in our own community who are in need of support.

### **Academics**

Progress reports went home on October 30. Parent-teacher interviews were held on November 6. All went well.

### **Our next PD Day is November 21.**

November 21, 2025 AM & PM: Provincial Priority (PA) Day

**Tackling Racism** A focus on antisemitism, anti-Black racism, Islamophobia, and racism towards Indigenous communities. Learning that will equip educators with the knowledge they must have to promote and uphold human rights as required under the Ontario Human Rights Code and address discriminatory policies and practices. Review of Ontario curriculum program planning information on the instruction of Human Rights, Equity, and Inclusive Education, applicable to all subjects and disciplines in Grades 1 to 12.

We would like to engage Leroy Hibbert to come into classrooms to discuss the following:

- Key concepts and terminology related to culture, race, prejudice, stereotypes and unconscious misunderstandings.
- Dealing with conflicts related to race, ethnicity and cultural differences.
- Building an appreciation and understanding of different cultures.

I have included the [Multicultural Outreach brochure](#) as well as the [Discussion Outline](#) provided by LUSO. The cost for 6 sessions is \$1400 - it would be ideal to have the 3 7/8's and the 3 5/8's engage in these workshops.

We can apply for our \$500 [ProGrant](#) to support this initiative.

Cost to the school would be \$900.

### **Construction:**

We are still hoping to get some school community support on moving the baseball backstop to the back field. Once that is done, we will reinstall the Gaga Pits and the Tether balls.

## **Additional Parking in Front of the School**

There are additional parking spots located in front of the school. These can be used for brief visits to the school during the school day. However, there is to be no traffic on the access route during bus unloading/loading - 9:00 - 9:15 and 3:15 - 3:45. No exceptions.

## **Fundraising**

Anna Mae's Christmas pie fundraiser will support Grade 7/8 graduation.

## **Extra curricular activities**

November 18 - Grade 5's - Huron County Museum

November 19 - Volleyball tournament - Thanks to Coaches - Ms. Denstedt and Mr. Laing

November 20 - Kids on Campus - Grade 4 - November 20 (University of Waterloo)

November 27 - Grade 6 Tech Day - St. Mike's

December 18 - Cinderella - December 18 (Grades 1-3)

## **7. Parish Report**

- Seeking volunteers - Sunday liturgy, choir, parish hall coordinator, altar people. Eline will send email with info.
- Dinners being sold
- FIAT: Mr R Leyser is initiating a FIAT team along with Fr Philip. Plan for a FIAT-led mass in the Spring. Plan for other FIAT-led initiatives, eg coat drive.

## **8. CPIC**

- no update. Next meeting January.

## **9. Other Business:**

- Fundraising – discuss fundraising opportunities
  - Email sent out with options. Next steps: Review Costs, profitability, timing. Then finalize plan.
  - Can only do 2 major (whole school community) fundraisers per year.
  - Awareness of inequities between families affording food and school food purchases (eg pizza, butter chicken days); discussion about principles of food charity endeavors
  - Discussed increasing # of spirit days with optional donations
  - Discussed sponsorships from companies, or in-kind gifts (time/resources). These do not engender a donation tax receipt.
    - Action: **Paula** to look into branding sponsorships.
- FCC Community Grant: year round rolling applications. Also grants for Municipalities for recreational use. Consider discussing with North Perth re partnering for grant for school field amendments (allowing Municipality to use the space as well, eg adding another baseball diamond).

Reviewed some fundraising options from last meeting and new additions

Fundraising idea	Brief description	Feasible? (Y/N)	Next steps
Rheo Chocolate			
Popcorn drive			
Mom pantry			
Rico			
Dominos			
Krispy Kreme			
Subway, A&W, other local food company			
Mabel's labels	Kindergartens are very interested		Expand to other grades?
Seasonal events - eg Halloween dance, secret Santa, Valentine's	<p>Strict guidelines around food, food prep, allergens, sugar, nutrition labelling</p> <p>One class/cohort could host a dance (not a school-wide fundraiser)</p> <p>Would need parent volunteers to supervise</p>		CPIC has info?
Spring BBQ			
Empty bottle drive	Collections 3-4 times per year	N - Alcohol association	
Spring Fling			
Auction			
Alumni events			
Marathon/walkathon			
Read a thon	Partner with Scholastic, local library?		
Spirit Wear	<p>Expand spirit wear line?</p> <p>"Class of xxxx" branding?</p> <p>Family branding?</p>		

French fundraiser	Eg Carnaval, Mardi Gras, sell French foods  Same food considerations as above		
-------------------	---	--	--

Next steps:

- **Nadia** to send poll to rank fundraising preferences with CSAC fundraising sub-committee members. Recommend using SurveyMonkey. Survey link to be sent out by **Lauren** or **Alyssa**.
- Finalize decisions for major and minor fundraising plans for the school year at a future CSAC meeting date.

Poll taken:

- SchoolCash Online open cash fundraiser discussion
  - Discussion on need to market plans for this fundraiser with the yard renovations, to optimize fundraising.
  - Actions: collect marketing materials to share with school families (?email ?school SocM ?individual SocM) - **Celeste-Marie, Amelia** and **Paula** will make yard fundraising media graphics, and share to post.
  - 
  - close School cash Online open cash fundraiser before or after Christmas break?
    - Motion: Close after Christmas break - made by Brianne . Seconded by Anne-Marie.
- Christmas lunch update:
  - Date for Christmas dinner Tues Dec 16 - snow date Thurs Dec 18
  - 9 volunteers coming for initial setup, then 8 coming later to help serve food
  - Donation from Ontario Pork of ham.
  - Several families do not eat pork.
    - Actions:
      - **Paula V** will get data on # of school families who do not eat pork to provide alternative meat choice
      - Get alternative to pork for families - **Eline T** will see about a turkey donation from the Terpstra family and report back to Brianne
      - Consider reduction in the Ontario Pork meat donation, or switch to entirely turkey if can acquire a donation
    - Corn, potatoes, gravy and their prep will be prepared by the Legion
    - Carrots and cucumbers and ranch dipping sauce donated
    - 30 dozen buns donated and butter
    - 400 juice boxes donated
    - Napkins/plates donated
    - Food will be delivered by Legion at 11:00, buffet line setup
    - Trays to be returned to Listowel Legion (who is public health inspected)
    - Children to bring fork/spoon
      - Action: **Brianne** to ask Colleen to send this task out to families

Business arising

- 22 children needing Reconciliation/Communion books. Knights of Columbus unable to provide funding (their funding already allocated). Brianna S to follow up with Church re funding the books.
  - Action: **Eline** will verify if Church can provide funding.

10. **Closing Prayer: Our Father**

11. **Next Meeting: TBD, Alyssa will send out an email with proposed dates**

12. **Meeting Adjourned: 7:40pm**

---

1209 Tremaine Avenue, RR 4, Listowel, ON N4W 3G9 • 519-291-3000

 [facebook.com/StMarysListowel](https://facebook.com/StMarysListowel)  [twitter.com/stmaryslistowel](https://twitter.com/stmaryslistowel)  [stmaryslistowel.huronperthcatholic.ca](https://stmaryslistowel.huronperthcatholic.ca)