

## **St. Mary's Listowel CSAC Meeting Minutes**

**Meeting Date:** Tuesday February 15, 2022 7pm via Microsoft Teams

**In Attendance:** Jane Hartin, Erin Stewart, Brenda Dumond-Novotny, Julie Murtha, Cheryl Weishar, Tammy Fischer, and Jennifer McGrath.

**Regrets:** Sam Bajtos.

**Welcome Prayer** – led by Erin Stewart

Meeting was called to order by Erin Stewart

Attendance and meeting minutes taken by Brenda Dumond-Novotny

### **Approval of Agenda:**

Council was asked to approve the Catholic School Advisory Council's February 15, 2022 meeting agenda. Brenda Dumond-Novotny made the motion to approve the agenda and Tammy Fischer seconded it. Carried.\*

### **Approval of Minutes:**

Council was asked if there were any errors or omissions from the November 23, 2021 meeting minutes before being approved. No changes made. Erin Stewart made the motion to approve the minutes as written, and Tammy Fischer seconded it. Carried.\*

### **Treasurers Report & Business Arising from Report:**

Erin Stewart reported that the remainder in the account is \$1043.55 after council approved spending \$2000.00 for the sound system recently installed at the school. Brenda Dumond-Novotny approved this information as presented and Erin Stewart seconded it. Carried\*

### **Principal's Report & Business Arising from Report – Jane Hartin**

#### **Sound System Update:**

Jane Hartin reported that the new sound system has been installed as of February 1, 2022. There are two new wireless lapels and two new microphones. Jane expressed that they are excited to use the system when there is an opportunity to do so. Jane thanked the CSAC committee for approving the \$2000.00 raised to assist with this school need.

#### **Snow Shoes:**

Jane reported that the rest of the Snow Shoes have arrived and there are now a total of 64 pairs that are in use for all students from the youngest learners to the oldest learners. There is a sign out schedule for classes. Jane shared that the snow shoes are well used especially with the recent snowfalls.

#### **Family Christmas Fund:**

Jane reported great success with the Family Christmas Fund and that \$600 was raised. 6 families were supported with these raised funds, and the addition of some food gift cards were also provided. Thanks to everyone who was able to help out this past Christmas season.

**COVID Update:**

Protocols continue to be in place for PPE. Contact tracing has changed, and it is now the families' responsibility. Families are encouraged to do self-screening daily and reminders are sent home when the COVID screeners are not completed and sent. Classes will no longer be dismissed as they had been previously with the pandemic. Any questions that parents and caregivers have regarding COVID, they are asked to direct those questions to public health.

**Inclement Weather:**

We have had a few inclement weather days as of recent. Jane expressed that families are informed by email of whether the school is open for students and if it is closed to students, the expectation is that students will log on to their Google Classrooms where they will have a schedule and list of learning activities for the day.

**Curriculum Updates:**

Jane shared that Cathy Buchanan will be supporting with Structured Literacy for the junior students. The junior students will have some training in areas where needs were identified earlier in the year.

Hayley Cook from the board office math team will be helping to support in the primary classroom, the focus will be on numeracy.

As of January, Erin Dietrich CYW from the Huron Perth Centre was approved to provide support for full days on Thursdays in order to better support the students on her caseload.

Lindsay Durst (Health and Wellness Coach) will continue to work on-on-one to support students that have been referred to her.

Ashley Twamley (Social Emotional Coach) has been working with various classrooms at the school and teachers are able to sign their classes up for this additional support.

Jane also shared that the use of the learning management system (Google Classroom) is still being used well especially on Inclement Weather Days.

**Food Orders:**

Jane expressed that pizza and milk are now available for families to order for their students if they choose, and older milk tickets that have not been used up will be honored at this time and for the next few months.

**Shrove Tuesday:**

This year the school is partnering with the local Legion in Listowel to celebrate Shrove Tuesday. Members of the legion will be cooking the pancakes for the students and maple syrup will be purchased locally.

**Ash Wednesday:**

Ash Wednesday has been discussed with Father Ross and liturgy will be held at the school for students and as per the church bulletin a community Mass will be held at the parish and ashes will be shared.

**Sacramental Preparations:**

Jane reported that preparation for sacraments are beginning. It will be done through the church. Families can contact the church to register. Jane expressed once she is aware of any dates she will ensure this goes out to families and it will be in the weekly WAAG. Jane shared that it is Diocese driven that sacramental preparation be done through the church and it promotes the triad of parents, parish and school. Jane

shared that as part of the religion curriculum there is some preparation in the classroom however the majority of it happens at the church.

### **First Term Reports:**

Jane reported that first term report cards will be going home with students on Friday February 18, 2022. Teachers have worked very hard on completing reports.

### **Committee Reports & Business Arising Report –**

**Safe & Healthy Schools** - Julie Murtha reported that at this time there is nothing new to report due to COVID-19 restrictions. When things change from the pandemic there will be work to look at once again in the area of safe and healthy schools. Right now all safety concerns are being addressed by the protocols in place by HPPH (Huron Perth Public Health) and the school board. There continues to be mental health supports available to students.

**Snack Program** - Jane reported that Penny Bajurny continues to purchase for the snack program and delivers the items to the school (Thank You Penny!). The snack program continues to be school based. School staff are assisting with the safe delivery of snacks to all students. This continues to be done by admin staff and EA's in the school. Jane shared that there is always a variety of snacks. The snack program continues to be once a week on Thursdays, however there is always food available at the school for any student in need. The funding for this is provided by OSNP (Ontario School Nutrition Program).

### **Fundraising Committee**

CSAC and fundraising committee members discussed various options for a school fundraiser for this year and possibly a second at the end of the school year. At this time there are a few options being explored, however more information is still needed. The following are possible options: Domino's Pizza, Rheo Thompson Mint Smoothies, Big Box of Cards, Epicure, Seeds for planting (spring/summer), and a possible Dance-a-thon. This committee will continue to explore options that make sense for this school year and will look to what can be done next school year.

### **Parish Report**

Nothing to report at this time.  
Tanya Terpstra not in attendance.

Jane reiterated that Sacramental preparation information will be coming soon, and Father Ross and Deacon Wayne are working hard at getting this up and running. Please contact the parish office to register.

### **Teacher/Staff Report**

Cheryl Weishar (staff representative) shared nothing to report at this time.  
Jenny McGrath (teacher representative) shared that the use of the Google Classroom has been going well and that teachers want to thank parents and caregivers for their support when classrooms pivoted to online learning as well as on the more recent Inclement Weather days.

### **Other Business**

No other business to report at this time.

Upcoming meeting date is as follows:

- May 17, 2022 7pm via Microsoft Teams

**Closing Prayer –**

Led by Erin Stewart (Our Father)

**Meeting Adjourned – 7:42pm**