



MINUTES

CSAC Meeting- St. Mary's Listowel

Meeting Date: Wednesday, November 22, 2023

Time: 6:00pm

Location: St. Mary's Elementary School Library

Chair: Erin Stewart

Minutes: Paula Valcke

Invitee Name	Role	Attendance
Erin Stewart	Chair	Yes
Sebastain Henao	Treasurer	Yes
Julie Murtha	Safe and Healthy Schools	No
Mary Reynolds	Fundraising	No
Brianna Schlegel	Parish	No
Jane Hartin	Principal	Yes
Paula Valcke	Vice Principal	Yes
Cheryl Weishar	Staff Representative	Yes
Jennifer McGrath	Teacher Representative	Yes
Erin Soltys	Parent	No
Rhonda Almey	Parent	No
Julie Swenson	Parent	No
Brianna Schlegel	Parent	No

#	Standing Agenda Items	Lead
1	Welcome Prayer	Erin Stewart
2	Call to Order & Attendance <ul style="list-style-type: none"> Meeting called to order at 6:00pm 	Erin Stewart
3	Approval of Agenda <ul style="list-style-type: none"> Motion made to approve Agenda by: Erin Motion seconded by: Seb Motion carried. 	Erin Stewart/All

4	<p>Review Previous Minutes (September 2023)</p> <ul style="list-style-type: none"> ● Minutes approved by Erin ● Seconded by Seb 	All
5	<p>Treasurer's Report</p> <ul style="list-style-type: none"> ● Last Month Opening Balance: \$5853.93 ● Last Month Total: \$10053.84 ● Amount Spent: \$981.92 ● HST: \$699.91 ● Current Trust: \$3580 ● No business arising from report. ● Motion to approve report as presented by: Erin ● Seb seconded ● Report carried 	Julie
6	<p>Principals Report</p> <ul style="list-style-type: none"> ● Facilities <ul style="list-style-type: none"> ○ Met with architect and facilities - looking at adding another fence ○ Another survey will be conducted ○ They will be returning on November 24 ○ Facilities meeting with Survey Manager ● Outdoor Learning Space <ul style="list-style-type: none"> ○ Erin and Joe Wieshar and Mr. Hesch have constructed tables with tree stumps ○ Have discussed mulch with facilities - possibly using trees ○ Might ask for additional tables to be made with the trees ● Progress Reports have gone home/interviews have been completed ● RESET curriculum with Dawson Curries and Lindsay Durts - excellent program - we were blessed to be the only Perth School to have received these workshops ● School-wide bus evacuation has been completed ● Lucas Baggio attended the Remembrance Day Ceremony ● School Mass on December 8 ● Community Mass on December 13 @ 6pm at St. Joseph Parish 	Jane
7	<p>Teacher Report</p> <ul style="list-style-type: none"> ● Nothing to report 	Jennifer
8	<p>Staff Reports</p> <ul style="list-style-type: none"> ● Nothing to report 	Cheryl
9	<p>Committee Reports</p> <ul style="list-style-type: none"> ● Nothing to report 	Jane

10	Other Business <ul style="list-style-type: none">• None	All
11	Closing Prayer <ul style="list-style-type: none">• Led by Erin	Erin
12	Adjournment <ul style="list-style-type: none">• Meeting adjourned at 7:10pm	Erin/All